



TOWN OF PARADISE

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Management Staff:

Charles L. Rough, Jr., Town Manager
Dwight L. Moore, Town Attorney
Joanna Gutierrez, Town Clerk
Lauren Gill, Assistant Town Manager
Craig Baker, Community Development Director
Chris Buzzard, Police Chief
Rob Cone, Interim Fire Chief
Gina Will, Finance Director/Town Treasurer

Town Council:

Steve "Woody" Culleton, Mayor
Tim Titus, Vice Mayor
Joe DiDuca, Council Member
Scott Lotter, Council Member
Alan White, Council Member

TOWN COUNCIL AGENDA

REGULAR MEETING – 6:00 PM – February 07, 2012

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Dept., at 872-6291 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Invocation
- d. Roll Call
- e. Proclamations/Presentations:

- (1) Teen Dating Violence Prevention and Awareness Month

(2) Recognitions by Police Chief and Interim Fire Chief:

Police Officer of the Year – Eric Reinbold
Public Safety Dispatcher of the Year – Meghan McGee
Volunteer in Police Services of the Year – Doug Runkle
Paradise Animal Shelter Helper(s) of the Year – Beth Michels and Ellen Michels
Firefighter of the Year - Matt Palade
Volunteer Firefighter of the Year - Jim Lung

(3) Presentation of VIPS Annual 2011 Report

(4) Butte County Fire Safe Council Presentation of Award recognizing the Town's support of the Fire Safe Council and the Town's contribution to wildland fire safety.

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS

None.

3. CONSENT CALENDAR

- 3a. Approve the Minutes of the January 10, 2012 Regular Meeting and the January 18, 2012 Special Meeting.
- 3b. Approve Cash Disbursements in the Amount of \$1,000,920.15.
- 3c. 1) Authorize the Town Manager to execute a contract with NoRTEC for the EECBG Grant Project; AND, 2) Accept bids from Castro Electric for Fluorescent Lighting Conversion in the amount of \$11,942.00, from Republic ITS, Inc. for Safety Lighting Conversion in the amount of \$44,005, and proposal from Sierra Refrigeration Heating and Cooling for HVAC Replacement in the amount of \$42,609.40; AND, 3) Authorize the Town Manager to execute contracts with all contractors.

4. PUBLIC HEARING PROCEDURE

- a. Staff report (15 minutes total maximum)
- b. Open hearing to the public
 - 1. Project proponents or in favor of (15 minutes total maximum)
 - 2. Project opponents or against (15 minutes total maximum)
 - 3. Rebuttals - when requested (15 minutes total maximum or 3 minutes maximum per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

5. PUBLIC HEARINGS

- 5a. (1) Conduct a public hearing to announce Community Block Grant Funding for the 2012-2013 program year and to solicit input and public comments; and (2) Consider approving the formation of a public services sub-committee to consider input and requests for public services funding; and to determine whether or not to recommend changes to the levels of funding for the 2012-2013 program year.

The Plan establishes priorities and provides information on activities that are funded with the Town's CDBG allocation. Based on current estimates, approximately \$157,935 will be available for the program year. Projects may be funded in the areas of housing, economic development, community facilities and/or public services which primarily benefit low/moderate income persons, eliminate blight, or resolve an imminent threat to public health or safety. A second public hearing is scheduled for March 6, 2012 with final action scheduled for May 1, 2012.

6. PUBLIC COMMUNICATION

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

7. COUNCIL CONSIDERATION

- 7a. Consider adopting the Town of Paradise Emergency Operations Plan (EOP) completed in November, 2011.
- 7b. Concur to accept the application received after the deadline and consider applications and making appointments to the vacancies on the Tree Advisory Committee.
- 7c. Consider directing staff to forward the Draft Paradise Master Bicycle and Pedestrian Plan to Butte County Association of Governments Staff for Transportation Agency Review.
- 7d. Consider: (1) Authorizing the Town to contribute the 25% matching funds of the IECGP Grant (approximately \$24,875.00) for the purchase of the Police/Fire Radio Console, AND, (2) Authorizing the Police Chief to go out to bid for the purchase of a Police and Fire Voice Logger / Recorder system previously approved in the current year budget AND, (3) Authorizing the Town Manager to enter into a five year lease purchase for the above projects. **(ROLL CALL VOTE)**
- 7e. Discuss the possible implementation of an electronic, automated agenda/meeting management solution for the Town of Paradise and consider: (1) Authorizing a budget allocation in the amount of \$1,995 for continued use of the solution provided by Agenda Pal through the end of

the fiscal year (\$399 mo); the solution is currently on trial for 90-days, scheduled to end February 7, 2012; and, if approved, (2) Directing the Town Attorney to review the master subscription agreement with Agenda Pal; and, (3) Upon approval of the agreement by the Town Attorney, authorizing the Mayor to execute the agreement with Agenda Pal; or, (4) Consider alternative direction to staff. **(ROLL CALL VOTE)**

8. COUNCIL COMMUNICATION (Council Initiatives)

8a. Council oral reports relating to their representation on Committees/Commissions.

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

9a. Town Manager Oral Report

10. CLOSED SESSION

10a. Pursuant to Government Code Section 54956.9(c), the Town Council will hold a closed session with the Town Attorney to consider initiating litigation, one potential case.

11. ADJOURNMENT

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	